

Revision register				
rev	date issued	author	reviewed by	description of revision
F	06.01.11	MK	AG	Edited positions of responsibility following BS taking over TD's role
G	02/08/11	MK	DL	Added SDF and Passivhaus to organisations we cooperate with
H	23.3.12	CR	BS	Added WRAP commitment
I	12.12.12	AG	WQ	Edited positions of responsibility following SOR taking over MK's role
J	16.09.15	SB	SC	Edited positions of responsibility following SC taking over BS's role
K	15.03.16	MK	SB	Edited positions of responsibility following MK taking over SB's role

ENVIRONMENTAL POLICY STATEMENT

For over 45 years, Cullinan Studio (CS) have developed a strong commitment to the protection of the environment. As an architectural practice, we are aware of our responsibility to champion sustainable development and minimise the environmental impact of our business and the buildings we design, to bring about positive environmental benefit. As individuals, we aim to recognise the impacts that our activities, in both our working and personal lives, have upon the local environment and for on future generations.

Our practice has developed an Environmental Management System, with ISO14001 accreditation, which builds on our previous policies and initiatives to co-ordinate a structured method of setting targets, objectives and realistic programmes for environmental awareness and understanding. Split into the two main parts – ‘Office Activities’ and ‘Office Projects’ – it acts as an overall guide to the way our practice will continue to achieve its long-standing reputation for sustainable development.

In 2012 we made the WRAP commitment to Halve Waste to Landfill,

Ensuring that CS meets the commitments set out in this statement is the responsibility of our sustainability manager, Sahiba Chadha. It is co-ordinated by our Environmental Manager, **Michelle Killington**, covering the two aspects of our practice as set out below.

As an organisation, we will:

Monitor and examine our environmental performance and implement continuous improvement through the measurement of our office activities:

1. ensure that every effort is made to deliver all CS projects beyond ‘good practice’
2. introduce energy saving procedures and systems, equipment and devices to monitor our energy usage
3. reduce the impact on the environment from all business travel
4. reduce our paper consumption and continue our aim for a less paper office
5. reduce the environmental impact of our waste disposal
6. develop an environmental purchasing procedure for all purchasing and subcontracting
7. protect the local environment with specific relevance to environmental legislation

Based on measured energy and resources consumption (Oct 07 – Sept 08), from 2009 we aim to:

- a. reduce our annual utilities (electricity) consumption by 5%
- b. increase our use of public transport for long journeys, cycle use for short distances and restrict flights
- c. reduce our overall paper consumption by 5%
- d. reduce our overall waste by 5%, including a reduction in general waste and increase in recycled waste

These targets are monitored regularly throughout the year for discussion at management team meetings. Commitments and targets will be reviewed annually.

Within the organisation, we will:

1. provide an organisational structure to assist all communications – both internal and external
2. adhere to all relevant legal compliance and remain up-to-date with new regulations
3. facilitate training and encourage our employees to develop environmentally responsible behaviour
4. co-ordinate our Health & Safety procedures alongside any necessary regulatory requirement
5. record our energy performance as an annual carbon footprint, from our office activities and as individuals
6. develop and maintain a environmental management system with internal audits and verified externally.

CS supports the active participation of the practice and our employees in environmental organisations. These include: AECB (Association of Energy Conscious Builders), The All Party Parliamentary Climate Change

Group, BRE (Building Research Council), CABE, DCSF Zero Carbon Schools Task Force, ASBP (Alliance for Sustainable Building Products), The Edge, The Good Homes Alliance, Islington Climate Change Partnership, The Mayor of London Green Procurement Code and TRADA.

As an architectural practice, we will:

1. seek to develop a holistic approach to environmental issues within the construction industry by working with, and influencing our clients' partners, suppliers and contractors
2. collaborate with the best environmental designers and engineers to maintain our commitment to sustainable design and research
3. ensure that every effort is made to deliver all CS projects beyond 'good practice'
4. reduce the carbon footprint of CS design projects from the future operation of their services
5. reduce the impact on the environment by using and re-using more sustainable materials in all projects
6. continue to develop our office 'Green Checklist' as part of all Project Reviews at all RIBA Design Stages
7. strive to reduce waste in our designs. We will use the WRAP tools to benchmark, measure and communicate with the other parties designing and making our buildings. We will report annually on our progress.

The procedures set out in this statement are regularly reviewed and updated, with a full annual external audit to ISO14001 standard.

All our employees are expected to co-operate and assist in the implementation of this policy both by way of carrying out day-to-day activities and as well as devising design solutions. Furthermore, this policy will be communicated to all relevant suppliers and subcontractors, and made available for viewing on the company website.

All our employees will be provided with the necessary resources, equipment, information, instruction and training to fulfil the requirements of this policy.



Sahiba Chadha
Team Green
March 2016



Michelle Killington
Office Environmental Manager
March 2016